

JOB DESCRIPTION

Job Title: Practice Education Facilitator	Band 6: £31,236 to £37,694 per annum <i>Opportunity to progress to £41,064 subject to performance and the university reward scheme</i>
School: School of Nursing and Midwifery	
Department: Nursing	
Reporting directly to: Head of Department	
Other Contacts Internal: Head of School, Deputy Head of School, Head of Department, Practice Lead, Apprenticeship Lead, Course Leads, Academic Assessors, Course Team, Placement Support Team (PLAST) Teams. External: Practice Assessors, Practice Supervisors, Practice Facilitators / Educators, NHS Trust Education Teams, Placement and Employer Providers.	
Main Duties*: <ol style="list-style-type: none"> 1. Maintain regular communication with and act as a resource for, practice assessors, supervisors, academic assessors, facilitators / educators, and students / apprentices to share routine information. 2. Work collaboratively with course teams, placement support team, and external partners to ensure concerns are managed promptly to ensure a positive and productive learning environment. 3. Monitor placement quality using established checklists / evaluations and report concerns / propose solutions to the Practice Lead. 4. Support Practice Learning Environment audits by providing information and completing standard forms in accordance with university policy and school procedures and assist in the onboarding of new placements to expand placement capacity. 5. Facilitate communication regarding student / apprentice progress, assessments, and reasonable adjustments referring concerns to the appropriate university contact. 6. Attend Practice Facilitator meetings to review evaluations, audits, and action plans. 7. Support students / apprentices in linking theory to practice by Identifying learning opportunities, promoting self-reflection, assisting in placement preparation in collaboration with course teams and placement staff and support assessment requirements. e.g. use of Practice Assessment Documents. 8. Visit placement areas and meet students and Practice Supervisors and Practice Assessors in the clinical setting, providing timely and empathetic support to students / apprentices throughout their placement experience, referring to Student Services, Personal Academic Tutor / Academic Assessor as appropriate. 	



9. Provide feedback to course teams on placement experiences to contribute to curriculum planning.
10. Act as a personal academic tutor and academic assessor.
11. Undertake Individual Learner Progress Reviews (apprentices) and ensure accurate completion of documentation in line with apprenticeship compliance requirements.
12. Assist in the development, delivery, and evaluation of preparation for practice assessors, supervisors, and academic assessors under the supervision of, and in partnership with, the university lead / Practice Lead.
13. Maintain personal and professional development to meet the changing demands of the job; participate in appropriate training activities and encourage and support staff in their development and training.
14. Take steps to ensure and enhance personal health, safety, and well-being and that of other staff and students.
15. Carry out these duties in a manner that promotes equality of opportunity and supports diversity and inclusion, that supports the University's duty to secure and promote freedom of speech within the law and takes into account the University's commitment to environmentally sustainable ways of working.

*The above does not represent an exhaustive list of duties associated with this role.

Selection methods:

Shortlisted candidates will be invited to a formal panel interview, and also asked to deliver a teaching session to the following brief:

Please deliver a 15-minute presentation on: 'Enhancing Student Learning and Placement Quality through Effective Practice Liaison'.